

RIT/IQAC/NAAC third Cycle/AY2025-2026/3rd IQAC meeting Agenda

S.No.	Points of Discussion/ Note on Agenda
1.	Welcome Address: Brief recap of IQAC's objectives and progress
2.	Confirmation of the Minutes of the Meeting AY 2025-2026/02 <ul style="list-style-type: none"> • Review and approval of previous meeting minutes • Discussion on Action Taken Report (ATR)
3.	Criterion 1: Curricular Aspects
4.	Criterion 2: Teaching-Learning and Evaluation
5.	Criterion 3: Research, Innovations and Extension
6.	Criterion 4: Infrastructure and Learning Resources
7.	Criterion 5: Student Support and Progression
8.	Criterion 6: Governance, Leadership and Management
9.	Criterion 7: Institutional Values and Best Practices
10.	Closing remarks
Any other matter	

2.1 Introductory Remarks

The Principal/RTI welcomed all internal IQAC members and delivered introductory remarks about the 3rd IQAC Meeting (NAAC, third cycle).

1.2 Confirmation of the Minutes of the previous Meeting

The minutes of the last IQAC meeting dated 03.12.2025 were confirmed. The action taken report on the previous IQAC meeting is as follows:

S.No.	Activities/Task Proposed	Action taken
1.	Strengthen Curriculum Revision Inputs by collecting structured feedback from industry, alumni, employers, and faculty using digital analytics	Feedback from industry, alumni, employers, and faculty for the AY2024-2025 and AY2025-2026 are collected through the respective process owners. The implementation and its effectiveness will be presented in this meeting [Agenda 03]
2.	<ul style="list-style-type: none"> • Develop advanced pedagogy models (Project-Based Learning, AI-enabled learning, blended learning) with evidence of continuous improvement. 	<ul style="list-style-type: none"> • Revised the COURSE PLAN (Theory / Laboratory Integrated Theory Course) [Form No. AC 0Xc] in order to record the advanced pedagogy models.

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S.No.	Activities/Task Proposed	Action taken
	<ul style="list-style-type: none"> Enhance assessment reforms: descriptive rubrics, question bank with Bloom's level tagging, digital evaluation records. 	<ul style="list-style-type: none"> Descriptive rubrics are reflected in the course assignment plan and project work. The internal assessment questions are mapped with Blooms level in the new ERP system.
3.	<p>Institutional Research Ecosystem: Seed money policy to be revised based on quality of publications; Improve Extension Activities focusing on SDGs (clean energy, waste management, rural development)</p>	<ul style="list-style-type: none"> RIT SEED interdisciplinary project proposals are called during the AY2025-2026 through RIT RC. The expert members i) Dr.M.S.K.Manikandan, Professor, Dept. of ECE, Madurai ii) Dr. M. Sivasubramanian, Associate Professor /Mech., Kalasalingam Academy of Research and Education and iii) Dr.E.Srie Vidhya Janani, Selection grade Asst.Professor/CSE, Anna University Regional Campus, Madurai were evaluated the project proposals and the same is submitted to the institution for further processing. Proposed the revision in the existing research incentive policy at Management Review Meeting Extension Activities focusing on SDGs (clean energy, waste management, rural development) are improved from the AY2024-2025 to AY 2025-2026
4.	<p>Establish digital learning content development centre</p>	<p>The initiatives are taken. A team of faculty members visited to i) B. S. Abdur Rahman Crescent Institute of Science and Technology and ii) IIT Madras</p>
5.	<p>Strengthen career guidance and higher education coaching (GATE, UPSC, CAT); Student clubs and professional society activities to be functioned with KPIs and reports to be prepared based on the AICTE-IIC guidelines.</p>	<ul style="list-style-type: none"> Higher education coaching (GATE appearance and passed status) progress is reviewed in the 9th IPEC meeting 09.04.2026. Student clubs and professional society activities are continuously monitored and

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		reviewed through co-curricular and extra curricular coordinators in the IPEC meeting.
6.	Implement Online faculty performance appraisal system linked to API (academics, research, extension)	Implemented for the AY2024-2025. The faculty performance appraisal was conducted on the following dates: 19.03.2026, 03.04.2026 and 04.04.2026.
7.	Strengthen existing best practices such as: Outcome-Based Education (OBE) Model; Green Campus & Energy Conservation Practice; Industry-integrated internships and capstone projects.	<ul style="list-style-type: none"> Existing best practices are continued. i) First phase: NBA criteria wise progress are reviewed between 08.10.25 and 10.12.25 ii) Second phase: NBA criteria wise progress will be reviewed between 13.03.26 and 15.05.26 Green and Energy audits were done. Industry-integrated internships and capstone projects are encouraged to do.
8.	Introduce new best practices: Digital Governance System (ERP modules for admissions, academics, exams)	ERP module development work is progressing
9.	Community Outreach Program mapped to SDGs.	The extension and outreach activities carried out through NSS and UBA during the AY2024-2025 and AY2025-2026 are mapped with SDGs.

All the presenters discussed the progress and efforts taken for improvements of their criteria during the period AY2024-2025 and AY2025-2026.

1.3 Criterion 1: Curricular Aspects

Presenters: Dr. G. Kanthimathi, Prof./Chemistry, and Mr.B.Kannan, AP/ECE

Points discussed:

This criterion focuses on the systematic planning and delivery of the curriculum, ensuring it remains dynamic and aligned with institutional goals. The institution utilizes outcome-based education (OBE) frameworks and academic flexibility to enhance student learning.

- The second cycle GPA showed an improvement to 3.85 from the initial 3.67.
- Revised Bloom's Taxonomy is used for assessing learning outcomes and mapping Course Outcomes (CO) and Program Outcomes (PO).
- A robust system collects and analyzes feedback from students, teachers, employers, and alumni to drive academic improvements.

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1.4 Criterion 2: Teaching-Learning and Evaluation

Presenters: Dr.A.Lakshmi, Prof./ECE, Mr.S.Meenakshi Sundaravel, AP(SG)/EEE, and Dr.A.S.Vigneshwar, AP-III/EEE

Points discussed:

This criteria encompasses student enrollment, teacher quality, and the overall assessment process, holding a total weightage of 350 marks.

- The second cycle recorded a significant GPA increase to 3.56.
- Key indicators include a dedicated Student Satisfaction Survey (2.7) which contributes 60 marks to the total score.
- Emphasis is placed on monitoring student performance and diverse learning needs across departments.

1.5 Criterion 3: Research, Innovations and Extension

Presenters: Dr.R.Rajalakshmi, ASP-III/ECE

Points discussed:

Efforts in this domain are centered on resource mobilization for research, institutional innovation, and community outreach programs.

- Institutional efforts secured 20 projects in the 2024-25 period and 12 projects in 2025-26 up to March.
- The institution conducted 21 programs in 2024-25 and 13 in the current academic year.
- Major events like the R&D Conclave 2025 and specialized workshops on IPR and Entrepreneurship support the growth of the start-up ecosystem.

1.6 Criterion 4: Infrastructure and Learning Resources

Presenters: Dr.S.Dharmar, Prof. and Head/Civil, Dr.P.Sureshkumar, Prof. and Head i/c/Mech.

Points discussed:

This criteria evaluates the adequacy and maintenance of physical facilities, library resources, and IT infrastructure to support academic excellence.

- Comparison shows a GPA rise from 3.40 to 3.70 in the second cycle.
- The criteria includes 6 key metrics split between qualitative and quantitative indicators.

1.7 Criterion 5: Student Support and Progression

Presenters: Dr.T.Selvaganesh, AP/Mathematics

Points discussed:

The institution prioritizes student welfare through scholarships, career guidance, and encouragement in sports and cultural activities.

- In 2024-25, 1,230 students received government scholarships totaling approximately ₹1.91 Crores.
- Monitoring students qualifying for national/international exams like GATE, CAT, and GRE remains a key focus.
- Students secured 31 awards in 2023-24 and 16 awards in the 2025-26 period.

1.8 Criterion 6: Governance, Leadership and Management

Presenters: Dr.G.Karthikeyan, ASP-III/Civil

Points discussed:

Effective governance is reflected through decentralization, e-governance, and strategic faculty empowerment strategies aimed at institutional excellence.

- The last recorded score for this criteria was 2.67, with plans to improve institutional quality assurance systems.
- Benchmarks for 2024-25 focus on providing teachers with financial support for attending workshops and conferences (6.3.2).
- E-governance has been successfully implemented across administration, finance, admissions, and examinations.

1.9 Criterion 7: Institutional Values and Best Practices

Presenters: Dr. G. S. Sujantha, AP/English

Points discussed:

This section highlights the institution's commitment to social responsibility, environmental sustainability, and unique institutional distinctiveness.

- The criteria saw a substantial jump in GPA from 2.49 to 3.50 between the first and second cycles.
- A key best practice for 2023-24 involves an IKS-inspired approach to environmental volunteering.
- Best practices for 2024-25 include Green Village Initiatives and the strategic implementation of Sustainable Development Goals (SDG).

The following suggestions are given by the IQAC members

Criterion 1: Curricular Aspects

- Suggested to revise the effective curriculum planning and delivery through a well-planned and documented process in terms of AU R2021, R 2025 and autonomous perspective
- Categorize and study the percentage of students enrolled in Certificate/Add-on/Value added programs and also completed online MOOC programs like SWAYAM, NPTEL, etc., as against the total number of students
- Revise the feedback questionnaires to be collected from various stake holders such as Students, Teachers, Employers, Alumni

Criterion 2: Teaching-Learning and Evaluation

- Create a procedural way for the institution assesses the learning levels of the students after admission and organizes special programmes for advanced learners and slow learners
- Department wise categorize the experiential learning/participate learning/problem solving method s etc.
- Check the full time teachers available in the AY2024-2025 and AY2025-2026
- Suggested to revise the evaluation Process and Reforms in terms of AU R2021, R 2025 and autonomous perspective
- Student satisfaction survey to be done regularly

Criterion 3: Research, Innovations and Extension

- Recommended to identify the opportunity to avail Endowment project fund
- Classify the number of programs conducted through RC and IIC based on the number of hours, and days conducted and set a bench mark to enhance the quality of the program.
- Enhance the conduct of varieties of program under extension and outreach programs.

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- The total publications and conference proceedings count should be maintained as unique for both Calendar Year as well as Academic Year.

Criterion 4: Infrastructure and Learning Resources

- Suggested to refer the TCE, Madurai audit statement and include consumables, repair, academic and physical maintenance heads in the audit statement.

Criterion 5: Student Support and Progression

- Suggested to include all the scholarship schemes availed by the students.
- Proposed to review the progress and action plan of career guidance cell in the IPEC meeting
- Suggested to open the grievance complaints box regularly and take the needful action if required

Criterion 6: Governance, Leadership and Management

- Suggested to improve the i) percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies ii) percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs

Criterion 7: Institutional Values and Best Practices

- Green audit and energy audit to be done as per the accreditation body requirements.

1.10 Closing remarks The RIT IQAC Chairperson and Director summarized the key decisions and thanked all members for their active participation.


24/4/20
IQAC Coordinator


24/4/20
Chairperson IQAC/Principal

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